



Foundation Certificate in Learning Chinese as a Second Language (Vocational Chinese Language) (QF Level 1)

學習中文為第二語言基礎證書 (工作 應用) (資歷架構第一級)

課程編號/ Course Code: VCL/12/2122



Organizer

主辦:



青年會專業書院
YMCA College of Careers

**Supported
and Funded
by**
支持及撥款:



SCOLAR
語常會



LANGUAGE FUND
語文基金



入學要求 Eligibility

- 15歲或以上持有有效香港身份證的已離校非華語人士;**及**
- 修畢本地中三或以上課程;**或**
- 完成由本校開辦的「學習中文為第二語言先修證書課程」。
- Non-Chinese speaking school leavers aged 15 or above and holding a valid Hong Kong ID card;
AND
- Completion of Form 3 or above in Hong Kong; **OR**
- Completion of Foundation Certificate Programme in Learning Chinese as a Second Language by YMCA College of Careers

課程目的 Programme Objectives

完成本課程後，學員能夠在熟悉的職場工作情境中：

Upon course completion, students will be able to:

- ✓ 聽懂簡短的職場對話及報告，理解其表面意義與細節；

Understand simple workplace conversations and reports as well as grasp literal meaning;

- ✓ 就職場話題作簡短對話及基本溝通；

Engage in simple workplace dialogues;

- ✓ 讀懂職場簡短資料性材料，理解其主題及內容；

Read short and informative materials in the workplace, and understand the subject and content;

- ✓ 描述需要處理事務的具體細節，並運用簡短句子及基本寫作策略，寫作簡短事務紀實文書。

Describe the specific details of the affairs to be handled, and use short sentences and basic writing strategies to write short documentary documents.

課程特色 Programme Features

- ✓ 度身訂造教材

Tailor-made teaching materials

- ✓ 主題式情景學習模式

Theme-based teaching

- ✓ 同行者及義工協助

Supported by mentors and volunteers

- ✓ 講授及小組教學並用

Lectures and small group tutorials

Study Path 進修階梯

學習中文為第二語言基礎證書(工作應用)
(資歷架構第一級)
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(QF Level 1)

學習中文為第二語言基礎證書(工作應用)
(資歷架構第二級)
Foundation Certificate in Learning Chinese as a Second Language
(Vocational Chinese Language)
(QF Level 2)

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| 授課模式及修讀期 Mode of Delivery and Programme Length: | 兼讀制，15星期，一星期一堂，每堂四小時，共120小時 (60小時面授及60小時自修) Part-time basis, 15 weeks, 1 lesson per week, 4 hours per lesson, 120 hours in total (including 60 contact hours and 60 self-study hours) |
| 開課日期 Start Date: | 暫定於二零二二年六月中旬開課 The course is tentatively scheduled to commence in mid-June 2022 |
| 時間 Time: | 逢星期六 早上9時至下午1時;或 早上10時至下午2時 Every Saturday 9 am – 1 pm; OR 10 am – 2 pm |
| 語言 Language: | 廣東話及英語 Cantonese & English |
| 教學內容 Content: | 提供「讀、寫、聽、說」四方面的職場中文的基礎訓練 例如: 職業話語理解 (粵語): 簡短報告描述 職業閱讀: 簡單資料摘要 Provide training of workplace Chinese in “Reading, Writing, Listening and Speaking” four areas Examples: - Vocational conversation and understanding (Cantonese): Short report description - Vocational reading: brief summary |
| 費用 Course fees: | 港幣五百元正。HKD\$500 *學員於本課程的出席率達80%或以上，可獲85%學費津貼。 Students who have attained at least 80% attendance in this programme will receive a subsidy of 85% of course fees |
| 場地 Venue: | 青年會專業書院* YMCA College of Careers* *本課程採用混合教學模式(即同時進行面授及網課) *Hybrid learning approach will be adopted by this programme (i.e. face-to-face and online classes will be conducted simultaneously) |



資歷架構
Qualifications
Framework

本課程獲資歷架構認可。

This programme is recognized under the
Qualifications Framework.

| | |
|-------------------------------------------|------------------------------------------------------------------------------------------------------------|
| Course Name: | Foundation Certificate in Learning Chinese as a Second Language (Vocational Chinese Language) (QF Level 1) |
| 課程名稱: | 學習中文為第二語言基礎證書 (工作應用) 資歷架構第一級 |
| Qualifications Register Registration No.: | 20/000552/L1 |
| Registration Validity Period: | 01/09/2020 – 31/08/2026 |
| Level: | 1 |

報名方法 Enrolment Details:

- ✓ 申請人須聯絡負責職員預約面試時間。(電話: 2783 3524 / 2783 3525)
Applicants should make an appointment with our staff for an interview.
(Tel: 2783 3524 / 2783 3525)
- ✓ 申請人須帶同有效的香港身份證及學歷證明，到青年會專業書院出席面試。
Applicants should bring along valid Hong Kong Identity Card and academic certificates to YMCA College of Career for interviews.
- ✓ 申請人須提交已填妥的報名表格至本書院。(報名表格可從本書院網頁下載)
Applicants should submit completed application forms to YMCA College of Careers. (Application forms can be downloaded from our webpage)
(https://coc.cymca.edu.hk/wp-content/uploads/2022/05/vcl_12_2122_applicationform.pdf)
- ✓ 申請結果將於面試後公佈。
The application result will be announced after the interview.

條款及細則 Terms and Conditions:

1. 所有已付費用均不可退還或轉讓。

All paid fees are non-refundable and non-transferable.

2. 申請人應確保申請表中所述資料準確和完整。

Applicants should declare all the information stated in the application form is accurate and complete.

3. 所有申請資料將交由青年會專業書院進行申請程序，或其他相關程序。
Applicants should acknowledge that all information provided in the application form will be used in the application process or for other related purposes by the YMCA College of Careers.

4. 報名參加課程後，申請人須遵守本書院的規定。

Applicants should abide by the regulations of the College once he/she enrolls in a course.

5. 青年會專業書院保留對課程進行修改的所有權利，恕不另行通知。

Applicants should agree that the YMCA College of Careers reserves all rights in making amendments to the course without any prior announcement.

查詢 Enquiries: 2783 3524 / 2783 3525

電郵 Email: cslcert@ymca.edu.hk

地址 Address:

九龍窩打老道23號青年會專業書院 (港鐵油麻地站A2出口)

YMCA College of Careers, 23 Waterloo Road, Kowloon

(Yau Ma Tei MTR Station, Exit A2)



Apply now!
立即報名!